College of the Environment Curriculum Committee
Meeting Agenda for November 30, 2023
11:00 AM – 12:30 PM, OCN 203

ACTION ITEMS

1. Presentation and Q&A on University Curriculum Committee Structure with Chairs/Associate Chairs of the two new committees (All, 45 minutes):

- **University Committee on Curriculum Administration (UCCA)** – Chair: Lynn Dietrich (Education), Associate Chair: Tina Miller (Registrar's Office):
  https://www.washington.edu/faculty/committees/university-committee-on-curriculum-administration/
  Purpose: Provides guidance to the UW Curriculum Office (UWCO) on matters concerning the formal review, approval, and institutional documentation of courses. This committee *will not review every course proposal submitted* for university approval; rather, the UWCO will only ask the committee to review course proposals that present questions or issues that fall outside the scope of the UWCO's procedural review.

- **University Committee on General Education (UCGE)** – Chair: Ann Huppert (Architecture); Associate Chair: Jason Johnson (Undergraduate Academic Affairs):
  https://www.washington.edu/faculty/committees/university-committee-on-general-education/
  Purpose: reviewing and approving proposals for new courses and course revisions involving General Education (GE) designations, guiding evaluations and assessments of the University GE program, maintaining working documents inclusive of expanded definitions and criteria associated with each requirement, and making recommendations to the Senate Executive Committee for potential revisions to GE policies and procedures. Committee members will be organized in "boards" for each of the six University GE requirements:
  - Area of Inquiry: Arts & Humanities (A&H)
  - Area of Inquiry: Natural Sciences (NSc)
  - Area of Inquiry: Social Sciences (SSc)
  - Reasoning (RSN)
  - Diversity (DIV)
  - Writing (W) and Composition (C)

  Questions sent to Chairs/Associate Chairs in advance from our committee:
- How do you anticipate the new structure improving the course review/approval process?
- For the UCCA, what are course proposal questions or issues that will trigger staff review versus full UCCA review?
- Will the UCCA continue the practice of reconsidering all elements of a course for all course change applications, regardless of the specific proposed change? If so, do you have a rubric that we could access?
- How will the UCGE boards work together?

- Do you expect UCGE will be revisiting courses that have already been designated as NSc, A&H, etc., or just reviewing new courses moving forward?
- Given these two new committees that have faculty on them, what is the working relationship between these committees, FCAS, and SCAP?
- How can unit/college curriculum committees share feedback on policies or processes to these committees?

2. Proposed changes to Bioresource Science and Engineering Major and associated course changes from the School of Environmental and Forest Sciences (Sergey Rabotyagov, 25 minutes):
- UG-BSE-MAJOR (changing major name to Sustainable Bioresources Systems Engineering and admission type from Capacity Constrained to Minimum Requirements admission) https://uw.kuali.co/cm/#/programs/view/653972cb6e384e41e55ade88
- BSE-10-1-5 "Bachelor of Science degree with a major in Bioresources Science and Engineering: Business Option" (suspension of admission) https://uw.kuali.co/cm/#/specializations/view/65399eb7a3e12b639b1a5d27
- BSE-0-1-5 "Bachelor of Science degree with a major in Bioresources Science and Engineering" (credential proposal – see full UG-BSE-MAJOR proposal above) https://uw.kuali.co/cm/#/specializations/view/6539752a6e384e60825ade9f

- BSE 410 "Industrial Wastewater Treatment and Reduction" https://uw.kuali.co/cm/#/courses/view/650b35ffb7216c88c156ccdb
- BSE 420 "Bioresource Reaction Engineering" https://uw.kuali.co/cm/#/courses/view/65415ccd6e384edf125b69b4
- BSE 436 "Bioresource Laboratory 2" https://uw.kuali.co/cm/#/courses/view/653c42e06e384e5cb25b0df4
- BSE 480 "Bioresource Design I" https://uw.kuali.co/cm/#/courses/view/6541635adc0db52582f548a9

Resources:
- Undergraduate Program Proposal FAQ: https://registrar.washington.edu/curriculum/ugprogram-faqs/#faq1
- Undergraduate Program Proposal process flowchart: https://cdn.doem.washington.edu/curriculum/pdf/OUR_Cur_UW_UPP-Flowchart.pdf

3. Proposed new course from Atmospheric Sciences (Dargan Frierson, 10 minutes):
- ATM S 461 "Meteorology and the Media: the Dawgcast Club https://uw.kuali.co/cm/#/courses/view/654abe3e580b06e4607bb17f

4. Proposed new course from Oceanography (Mikelle Nuwer, 10 minutes):
- OCEAN 403 "Southern Ocean: Climate and Ecosystems" https://uw.kuali.co/cm/#/courses/view/63dab3d48311e4462b575267

INFORMATION ITEMS (5 minutes)

5. Facilities/labs for prospective undergraduate student groups: As our recruitment efforts are revised and expanding, the Dean's Office is getting increased requests for in-person and hands-on visits and would like to create a list of faculty and facilities/labs that would be great to call on. Who are the current go-to people in your department? (Meghan Gescher, 5 minutes)

Committee Membership 2023-2024

- Aquatic & Fishery Sciences – Luke Tornabene
- Atmospheric Sciences – Dargan Frierson
- Earth & Space Sciences – Juliet Crider
- Environmental and Forest Sciences – Sergey Rabotyagov
- Friday Harbor Laboratories – Fiona Curliss
- Marine & Environmental Affairs – Anne Beaudreau
- Marine Biology – Kerry Naish
- Oceanography – Mikelle Nuwer (Chair)
- Program on the Environment – Kristi Straus
- Graduate Student Representatives – Maya Garber-Yonts (Marine & Environmental Affairs) & Markus Min (Aquatic & Fishery Sciences)
- Undergraduate Student Representatives – Ertsgaard (Environmental Science & Resource Management) and Nicole Reynolds (Marine Biology, Oceanography)
- Associate Dean for Academic Affairs (ex officio) – Julia Parrish
- Director of Student & Academic Services (ex officio: committee staff) – Michelle Hall
- Executive Assistant to the Associate Dean, Academic Affairs (ex officio: committee staff) – Jane Dolliver

Curriculum Committee Autumn 2023 meeting schedule

October 10, 11:00 AM – 12:30 PM, Proposal deadline = October 3
November 6, 10:00 AM – 11:30 AM, Proposal deadline = October 27
November 30, 11:00 AM – 12:30 PM, Proposal deadline = November 22